

## **Minutes of Shepperton Studios Community Liaison Group**

**31 May 2022**

### **Present:**

Councillor C.F. Barnard, Chairman  
Councillor M.M. Attewell, Ward Councillor and Surrey County Councillor  
Councillor R.A. Smith-Ainsley, Ward Councillor  
Councillor S.J Whitmore, Ward Councillor  
D. Burton, Pinewood Studios  
S. Duffield, Turley  
D. Furst, Laleham Residents Association  
K. Howkins, Charlton Residents Association  
A. Smith, Pinewood Studios Corporate Affairs Director  
K. Snaith, Shepperton Residents Association  
M. Wright, Pinewood Studios

### **Apologies:**

P. Cheeseman, Littleton Residents Association

### **12 Apologies**

Apologies were received from Pat Cheeseman, and Heather Morgan.

### **13 Minutes**

The minutes of the meeting held on 23 February 2022 were agreed as a correct record.

### **14 Overview of construction progress and programme**

The Chairman invited Matthew Wright, Head of Planning and Technical Development, Pinewood Studios, to give a presentation that covered the agenda items for the meeting (attached).

Steelworks at the Shepperton Northwest site were nearing completion. Piling foundations had been completed. Cladding of the stage, the internal road layout, and the construction of the car park had all commenced. Completion was still expected to be Spring of 2023.

The first phase of tree planting was complete on the Shepperton South site. Major earthworks had been completed, and piling had commenced. Formation of the car parks and internal roads was underway and steelwork would be arriving to site in the coming months. Completion was anticipated to be from summer of 2023.

## **15 Landscaping Update**

Early planting was finished and bunds had been installed around the Shepperton northwest site. Planting would continue in Autumn 2022.

For the Shepperton South site, the western bund had been formed and planted, and further planting would take place in Autumn 2022. Any trees that had failures would be replaced during that planting season.

## **16 River Ash Update**

£1m would be invested in ecological and woodland enhancements surrounding the River Ash. The target date for the works to commence was Autumn 2022. River Ash clean-up dates were currently planned for August 2022 and October 2022 with specific dates being confirmed closer to the time.

## **17 Community Matters**

Dan Burton, Community Engagement Manager, Shepperton Studios, was invited to give an update on community matters.

Outdoor community screenings had been scheduled for September. Dramatize, a local charity, would use one of the nights as a fundraiser.

Charlton Village Gates had been refurbished by Sir Robert McAlpine (SRM).

Logs from the oak tree that had been felled on Studios Road had been delivered to Littleton School to support their Forest School learning. More logs would be delivered to Saxon Junior School. Three large sections of log had been retained with the intention of utilising them as benches along the River Ash, and local woodworkers were being sought to create this.

Shepperton Studios and Laing O'Rourke were attending local careers fairs and giving careers talks at Thamesmead Secondary School in June.

Shepperton Studios had helped secure scaffolding for Surrey Canoe Club to enable them to build staging for disabled canoeists.

Shepperton Studios had also contributed to Spelthorne's Jubilee Celebration packages, sponsorships of Spelthorne Means Business Award, and they were looking forward to supporting Shepperton Big Tree night in December.

Five scholarships to the National Film & Television School would be awarded to local young people, and further communications would be provided on how this could be accessed. Shepperton Studios would also provide further support for training programmes and apprenticeships.

Alick Whitfield, Senior Community Relations Manager, Laing O'Rourke, explained that they were recruiting at the site and were looking to fill roles with local candidates.

Alick acknowledged there had been failings with working practices on site. Oversized vehicles had been arriving from 6am, and vehicles arriving at site were not carrying proper identification associated with the studios. Vehicles were also not using routes designated by the studios.

The wheel wash had also ceased to work for a period of about a week, but this had been repaired and road sweeping had been increased in the area.

There was a need for out-of-hours work to take place, though they were trying to restrict the amount of out-of-hours work needed. Permission from the local authority was required for this.

Residents and Shepperton Studios representatives expressed disappointment over the failings related to lack of identification on vehicles and oversize vehicles using unapproved routes. Cllr Whitmore queried the penalties for lorries arriving to site were receiving if they did not use appropriate routes, and Alick explained they were not allowed on site, and they had received written warnings and instructions to stop using unapproved routes. Objections were also raised to out-of-hours working.

Alick noted the feedback from residents, Councillors, and Shepperton Studios representatives.

## **18        Communications Update**

Alick acknowledged that his team was working to give residents more than 24 hours notice for activity on site.

Contact information was provided in the presentation (attached) should anyone want more information or need to contact someone at the studios regarding works.

## **19        Off-Site Highway Works**

James Bevis, i-Transport, was invited to provide an explanation of off-site highway works.

Works that covered the new zebra crossing and village gateways in Laleham had been signed-off and agreed, however there was an issue surrounding parking near the church that they were trying to resolve with Surrey County Council and other relevant parties.

Several residents expressed frustration over the plans and were assured that meetings were taking place to come to a solution. James explained that once a solution was found, works could progress quickly and should be completed

within a four week period, but he could not advise of a date for completion of works.

James explained that the outline design of the crossing location in Charlton village had been submitted, and this would progress once the Laleham gateways were resolved, but it likely would not be before 2023. The existing gates to Charlton Village had been refreshed.

Technical approvals had been received for the new roundabout at the eastern end of Studios Road, and technical approval was expected soon for signalisation of the roundabout on Spelthorne Lane. Technical approval would then be sought for other junctions at Laleham, Studios Road, and Charlton Road. Timescales could not be provided at this point, but works would be phased to minimise disruption to the road network.

Works on Laleham Road were due to be completed in early June. Works would then continue on Ferry Lane and Thames Side. All off-site Power connection works were anticipated to be finished by October 2022.

## **20 Planning Progress Update**

Sara Dutfield, Turley, was invited to provide an overview of live and future planning applications. Live applications consisted of condition discharge applications across the site. Future Planning applications related to non-material amendments, amendments to a multi-storey car park on the Shepperton South site, a decked car park to the Shepperton North site, and relocations of phone masts. Sara clarified that the applications to relocate the phone masts would come from the operators themselves, and she acknowledged that there was another mast application, but this was not associated with the Studios.

Ken Snaith, Shepperton Residents Association, and David Furst, Laleham Residents Association, queried the plans for the decked car park and the amount of spaces it would provide. Matthew explained that the parameter plan gave heights that they were allowed to build to. The outline planning permission permitted the phased development of the expansion site, and that included future reserved matters planning applications for features such as a new North Car Park, or redevelopment of the existing studio buildings, for example. The planning permission stated that a minimum of 2,595 spaces needed to be provided, and the parking demand was assessed as part of the transport assessment.

## **21 AOB**

There was no other business to raise.

## **22 Questions**

The Chairman invited further questions from attendees.

Ken Snaith asked when the construction compound would be utilised. Matthew confirmed that it may be used for the storage of materials over summer.

Karen Howkins, Charlton Residents Association, queried the location that further development could take place. Matthew explained the plans showed the boundary put forward in the planning application, and he expected that further works would be done within the existing studio site to make more efficient use of the site and replace poor quality buildings.

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**PINWOOD**

**SHEPPERTON STUDIOS  
COMMUNITY LIAISON GROUP MEETING  
MAY 2022**

## THE SHEPPERTON TEAM

Andrew M Smith OBE DL, Corporate Affairs Director  
Dan Burton, Community Engagement Manager  
Matthew Wright, Head of Planning and Technical Development  
Alick Whitfield, Laing O'Rourke, Senior Community Relations Manager  
Sara Dutfield, Director, Turley Planning Consultants  
James Bevis, Partner, i-Transport

## AGENDA

1. Community Liaison
2. Construction Progress
3. Landscaping
4. River Ash
5. Off-Site Highways
6. Off-Site Utilities
7. Planning Matters

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Shepperton Studios  
Community Engagement Manager  
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Laing O'Rourke  
Senior Community Relations Manager  
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Mark Hobbs  
Sir Robert McAlpine  
Community Liaison Manager  
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Phone – 07503633042

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## OUT OF HOURS CONTACTS (6pm to 8am)

### [Shepperton Studios - Security](#)

Phone – 01932 592168

### [Shepperton South - Security](#)

Phone – 07385 402381

### [Shepperton Northwest - Security](#)

Phone – 01932 592168 (Same as Shepperton Studios)

Email – [sheppertoncommunity@SRM.com](mailto:sheppertoncommunity@SRM.com)

## Ongoing Community Work

- Three Outdoor Community Screenings have been organised for residents - September 15th, 16th and 17th.
- We are giving Dramatize one of the outdoor screenings to use as a means to fund raise; we will provide venue, screening, the film licence and security for the evening.
- Charlton Village Gates have now been refurbished by SRM.
- Studios Road Oak Tree – Logs from the tree have been delivered to Littleton School to support their Forest School learning. More logs are due to be delivered to Saxon Junior School next half term.
- Shepperton Studios is supporting Thamesmead Secondary School in June by attending their careers fair and giving career talks.
- Helped secure scaffolding for the Surrey Canoe Club to enable them to build staging for disabled canoeists.
- Studios supported Spelthorne's Jubilee Celebrations with a platinum sponsorship package.
- Sponsorship of the Spelthorne Means Business Award.
- River ash clean-up days diarised for August 27th and October 28th.

# COMMUNITY MATTERS – VIRTUAL ACADEMY

National Film &  
Television School  
Scholarships

Technical support services  
training programme

Part-time  
apprenticeships &  
training coordinator

Film & media learning  
support programme



## Job opportunities

Laing O'Rourke are currently recruiting at the site and amongst the roles we are looking to fill locally include:

- Administration Assistant
- Trainee Engineer
- Assistant Concrete Technician

We are working with Think Local and Spelthorne's Economic Development Team to source candidates.



## Issues we have dealt with since the last CLG

- Oversized vehicles arriving on site at 06:00
- Vehicles not properly identified
- Construction traffic not using designated routes
- Wheel wash
- Road sweeping
- Out of hours working

## Improved communication

- Advanced notification of any out of hours working and oversized vehicle deliveries
- Prompt response to queries or complaints

# CONSTRUCTION PROGRESS – NORTHWEST

## Progress Update

- Steelwork almost complete
- Piling complete
- Cladding commenced
- Internal road layout commenced
- Car park layouts commenced

## 3 Month Outlook

- Cladding
- Internal roads
- Power and drainage
- North backlot

## Longer Term Programme

- Completion in spring 2023



# CONSTRUCTION PROGRESS – SOUTH

## Progress Update

- First phase of tree planting complete
- Major earthworks complete
- Piling commenced
- Full site compound established
- Formation of car parks and internal roads underway

## 3 Month Outlook

- Steelwork erection
- Continuation of piling
- Construction of internal roads

## Longer Term Programme

- Completion from summer 2023



# LANDSCAPING – NORTHWEST

- Bunds have been formed and initial phase of planting completed.
- Planting establishing well and will be subject to ongoing maintenance and weed control.
- Additional planting to begin in November 2022 – next planting season.



# LANDSCAPING – SOUTH

- Bunds have been formed and planted, following discussions with residents.
- Weed control, mulching, guarding and maintenance ongoing (including watering).
- Some plant failures have been reported (given the very dry spring), these will be replaced in the next planting season.





## Enhancements:

- Woodland enhancements
- Riparian enhancements
- Habitat features
- Footpath
- Fencing
- Amenities
- Footbridge
- Clearing debris and waste

## Programme

- Target start date in Autumn 2022

## Clean-up Days

- August 2022
- October 2022 (TBC)

## Laleham Crossing and Village Gates

- Village Gates design approved in principle by Surrey County Council (SCC) – awaiting final technical approval.
- Feedback on crossing designs in relation to on-street parking noted – we are exploring alternative designs with SCC and consulting with relevant parties.
- Legal agreement with SCC to be finalised imminently following technical approval.
- Road space booking to be amended with SCC accordingly.
- Forecast 4-week construction period – contractor ready to start.

## Charlton Crossing

- Existing gates have been refreshed.
- Outline designs of alternative crossing location with SCC.

## Other Off-Site Highways Works

- Studios Road Roundabout – technical approval issued by SCC 25 May 2022, legal agreement to follow.
- Spelthorne Lane Signals – technical approval imminent from SCC



## Progress and Programme

- Works continue to the offsite power connections.
- Works to Laleham Rd to complete in early June 2022.
- Works will then continue along Ferry Lane and Thames Side.
- Overall completion to all offsite power connection works anticipated October 2022.

## Works Outlook

- SCC website provides overview of all road works in the area:

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/roadworks>



